

Notes to the Application Form

Application form for membership and purchase of shares in The Fox and Goose (Hebden Bridge) Limited.

Please read **ALL** these notes carefully before completing the following membership and share purchase application form.

Format

This application form is available to complete and submit as an on-line form at <https://www.foxandgoose.org/shareoffer>.

A version to print off and complete is also available at the end of this document and at <https://www.foxandgoose.org/shareoffer>.

Paper versions of the application form, together with the share offer document and all other documents referred to herein are publicly available at the Fox and Goose, 7 Heptonstall Road, Hebden Bridge, West Yorkshire, HX7 6AZ during the period of the offer. Please ask a member of staff.

The form is also available by contacting any of the Directors at info@foxandgoose.org and an application form can be posted to applicants on request.

Eligibility

Only individuals who have a United Kingdom bank account and are aged 16 or over are eligible to buy shares in this offer. We will accept payments for shares from a United Kingdom bank account not in the shareholders name as long as the third party's intention is made clear by email or writing and the shareholder has completed a full application form.

We are not accepting joint applications nor shares bought as a gift for someone else. Groups and incorporated bodies are not eligible to apply.

The Directors have a duty of care to make themselves aware of any interests or circumstances of potential new members that may be relevant to the protection and good management of the Society, its members and the Society's business. The Directors reserve the right to refuse an application for membership if for any reason they deem an applicant to be unsuitable.

Relevant resources and skills

The Society is about the community and the community values of helping each other out when we can. We are therefore keen to encourage those who want to become members to also disclose any skills or resources they may be willing to offer to help make the Fox and Goose and the area a better place for the common benefit of all.

Application

If you wish to apply to buy shares, please either complete and submit the on-line application form or print and complete a paper version of the application form, which is included at the end of this document or available to collect from the Fox & Goose.

Post completed paper copies of the form to The Fox and Goose (Hebden Bridge) Limited, 7 Heptonstall Road, Hebden Bridge, West Yorkshire, HX7 6AZ (marking the outside of the envelope SHARE OFFER) or hand deliver your application and put in the secure Share Offer box at the Fox & Goose.

Please also complete the Nomination of Shares on Death form included with the application form.

Please retain the notes to the application for your future reference.

Payment

Shares are priced at £1. The investment is fixed at £25.00p and applications will only be accepted for this amount in British pounds sterling. Payment in full for the amount you wish to invest must be included with your completed paper application form or paid into the Society's registered bank account at the time of application. The Society will only accept payments from accounts that have the same name as the person that is applying for shares.

If you choose to pay via bank transfer (BACS, online payment), please make sure you add a reference using the initial of your first name plus the first three letters of your surname plus date of birth e.g. Mary Smith born 17/10/62 the reference would be MSM1171062.

If you pay by cheque, please make sure you write on the reverse side of your cheque your name as it appears on your application form, plus the reference as above.

Payments for shares cannot be made in cash.

Applicants who complete the paper version of the form and pay by cheque can put these in the Share Offer box in the Fox & Goose or send by post to The Fox and Goose (Hebden Bridge) Limited, 7 Heptonstall Road, Hebden Bridge, West Yorkshire, HX7 6AZ marking the outside of the envelope SHARE OFFER.

	On-line forms	Paper copy forms
Fill in	Complete on-line	Complete
Payment	BACS or cheque	BACS or cheque
Delivery of forms	Submitted on-line	By post or hand deliver to the Fox & Goose and put in the secure Share Offer box inside the pub

Return of funds for unsuccessful applications

If your application is refused or the offer scaled back, the Society will reimburse the full amount or any balance owing within one calendar month of the date of application. The Directors will endeavour to avoid any scaling back of applications and this would only occur if the number of applications we receive means that we go over the figure of £130,370 raised in our original share offer.

Share certificates

Successful applicants will have their share certificates issued to them within one month of the date of their application. If the funds for an application have not cleared by the certificate issue date, the Directors will reject that application. Information on the certificate will include:

- the registered name and address of the member (please note for individuals this must be the official full name and both the name and the address must tally with those on legal identifying documents);
- share certificate number and shareholder member number;
- total number of shares held;
- date of issue.

Data protection and money laundering

The data provided by you on this form will be stored within a computerised database. This data will be used only for the Society's purposes and will not be disclosed to any third party other than required by any statutory duty. All data will be stored in compliance with current data protection legislation.

The Society may at its absolute discretion require verification of the identity of any person seeking to invest.

If you have any questions, please contact The Fox and Goose (Hebden Bridge) Limited or e-mail any Director at info@foxandgoose.org

Application Form

This is the application form to subscribe for open offer shares (the offer) in The Fox and Goose (Hebden Bridge) Limited (the Society).

This offer is open to eligible individuals only and excludes existing members.

Please read all the notes to this application form and this share offer document before completing the application form. Please tick boxes that apply to you, leave those that do not blank and supply information requested in the spaces provided.

Section 1 About you as the person completing this form.

1.1 Are you aged 16 or over? Yes

1.2 Date of birth

1.3 Do you have a United Kingdom bank account? Yes No

1.4 If No, we will accept payments for shares from a United Kingdom bank account not in the shareholders name as long as the third party's intention is made clear by email or writing and the shareholder has completed a full application form. Are you using this application method?

I am applying for shares in The Fox and Goose (Hebden Bridge) Limited as an individual

Section 2 Your Details (see note "Eligibility" in the notes to the application form above)

2.1 Your full name (Please note the name provided will be that which appears on the share certificate and if you are paying for shares from a bank account, the name you provide must match that which appears on your bank details unless you are using another persons bank account as 1.4 above.)

First name

Middle name(s)

Surname/family name

2.2 Your full address, including post code

2.3 E-mail address

2.4 Contact phone number (optional)

Responses to sections 2.5 to 2.9 will be retained on a computer database to help with member engagement.

2.5 How did you hear about this share offer?

In the Fox & Goose

Through a friend

Online

In the newsletter

Other (add to box below)

2.6 Why do you want to become a member of the Fox & Goose?

2.7 Are you interested in becoming involved in the Fox & Goose?

As a volunteer

As a sub-committee member

As a director on the Board

Other (add to box below, along with any other details)

2.8 What skills do you have that may be useful to the co-operative?

(Tick all boxes that apply)

Decorating

Legal

Building

Website design

Gardening

Project Management

Administrative

Financial

Human Resources

Social Organisation

Event Management

Newsletter Writing

Other (add to box below, along with any other details)

2.9 What would you change about the Fox & Goose?

Section 3 Subscription for shares.

3.1 I wish to become a member of The Fox and Goose (Hebden Bridge) Limited (the Society) in accordance with its rules.

3.2 Amount you wish to invest in this share offer

£25

Please note for this share offer the investment is both a minimum and maximum of £25.

3.3 Payment method options – please tick **ONE** of the following payment methods (see note “Payment” above):

BACS Transfer (online payment) Cheque

For BACS transfer (online payment) use the following information.

Bank: The Co-operative Bank

Account name: The Fox Goose

Sort Code: 08-92-99

Account number: 65863392

Please also add a transaction reference as detailed above on page 16 so we can identify your payment.

Please note that the Society can only accept payments from an account in the name of the applicant or by using another person’s bank account as 1.4 above.

Cheques to be made payable to “The Fox and Goose (Hebden Bridge) Limited”. Please attach your cheque securely to your application form.

Section 4 Agreement and declaration.

4.1 a) I have read and understood the contents of the accompanying share offer document including the risk factors and the notes to the application form.

b) I wish to become a member of **The Fox and Goose (Hebden Bridge) Limited** (the “Society”).

c) I agree to be bound by the terms and conditions of the Society described in the share offer prospectus and in the Rules of the Society.

d) I understand that the Board of Directors of the Society may reject my application and are not obliged to tell me why it has been rejected.

e) I consent to receiving notices by email regarding formal Society documents or links to formal documents on the Society’s website and/or other social media sites.

4.2 By applying for membership and shares I agree to information regarding my name, address, phone number and email address, amount invested, and number of shares allocated to me being held on a computer database.

4.3 I understand that this information will be used for the purpose of maintaining a register of members as required by the Society’s Rules and to help with Society management and member engagement. I understand that members can inspect the register but not the sums invested.

Signed

Date

NOMINATION OF SHARES ON DEATH

Use this form to inform the Fox and Goose about how you would like us to treat your shares in the event of your death, you can only nominate for investments under £5,000.

You can nominate a person(s) aged 18 or over or organisation(s) to whom you wish your shares to be transferred on your death.

You can also nominate the Fox and Goose (Hebden Bridge) Limited to receive your shares on your death.

If you choose not to nominate anyone, your executors will deal with these shares as part of the administration of your estate.

The Society will respect your wishes insofar as the law, our rules and policies permit.

Beneficiary Details			
Name	Postal address	Email address	% of shareholding (total to equal 100%)
The Fox & Goose (Hebden Bridge) Limited	7 Heptonstall Road, Hebden Bridge, West Yorkshire, HX7 6AZ	info@foxandgoose.org	
Total %			

I understand that:

- It may not be possible for the Society to action this request and I and my heirs will not hold the Society responsible for its actions.
- I can only revoke or amend these instructions by giving clear written instructions to the Society's Secretary via email to info@foxandgoose.org or to the Society's registered address.
- My nomination is not revocable or variable by my will (or any codicil to my will).
- My nomination is revoked if I subsequently marry or form a civil partnership, in which case I will have to submit a new nomination.

Shareholder member's name

Shareholder member's address

Signed

Date